



DSA PTO Executive Board  
GENERAL MEETING  
October 16, 2018, 6:00 PM  
Desert Sun Academy Library

## APPROVED MEETING MINUTES

### BOARD MEMBERS PRESENT

Jolie Monea, Co-President  
Heath Shaffer, Co-President  
Ashley Hutson, Vice President  
Angie Blum, Treasurer  
Jenny Huffman, Secretary

### PARENTS IN ATTENDANCE

12 Signed in – Sign in Sheet  
on File

#### I. Call to Order

Co-President Heath Shaffer called the meeting to order at 6:00 PM

#### II. Approval of Minutes

Heath asked everyone to review minutes attached and then gave a brief overview. Treasurer Angie Blum motioned to approve, Secretary Jenny Huffman seconded the motion, all in favor.

#### III. Superintendent Dr. Burdick

Dr. Burdick passed out the CTED Election Information fact sheet and briefly highlighted the information saying students were surveyed last spring and identified career coursework that would be of interest, including engineering, health, technology and culinary. If ballot question is approved, there would be a “nickel tax” assessed. The plan would begin during the 2019/2020 school year and the plan is for CTED to lease portions of the existing former Desert Arroyo campus.

Dr. Burdick also discussed construction to begin in the front offices of Cave Creek schools to improve safety. The improvements include installing bulletproof glass, bulletproof speaker, push button to unlock doors, etc. Black Mountain was used as a test school.

#### IV. Officer's Reports

##### A. Chair's Report

Heath formally announced the change to the make-up of the PTO Board. Due to Heidi Wood resigning as Secretary, Jenny Huffman was reassigned from Co-Treasurer to Secretary.

##### B. President's Report

Jolie Monea thanked Chris and Lisa Dauch, as well as numerous volunteers for making the first Book Fair of the school year a success. Jolie reminded all of the APEX Remix event and asked for parent volunteers for the November 8<sup>th</sup> event. She also mentioned a family fun-night coming up on December 13<sup>th</sup>.

##### C. Vice President's Report

Ashley Hutson reminded everyone of the Brisam's Dine-For-Dollars event tonight and mentioned a California Pizza Kitchen night was being planned, but nothing concrete yet.

##### D. Treasurer's Report

Angie Blum passed out a sheet and highlighted the balance as of September 30<sup>th</sup> is \$15,462.66. She mentioned current and forecasted activity for October and noted signatory access to the bank account would change (removing Heidi Wood and adding Ashley Hutson). Angie also mentioned she completed a full review of the past years' accounting and will summarize and that in the spring, a financial review should be completed of the prior board.

## **V. Committee Reports**

### **A. Book Fair**

Heath mentioned we earned roughly \$3100 in Scholastic Dollars for the school. Some of the dollars were used to purchase wish list items for the teachers.

### **B. Oktoberfest**

Heath mentioned the school district made more money this year than in the past and that the developmental preschool did really well.

### **C. Apex**

Jolie mentioned October 30<sup>th</sup> is the pep rally and November 2<sup>nd</sup> is spirit day. The event will be broken into two time slots, one for younger and one for older students.

## **VI. Old Business**

### **A. Class Parent Committee Forming**

Heath has sent emails regarding class parent committee and has received replies from two parents interested in being part of the committee. Please let Heath know if you are not receiving his emails. Heath would encourage a larger committee before kick-off with possibly a teacher as well. Committee could help think of ideas on the best ways to solicit PTO memberships. Presently, the teacher gifts fund is underfunded by PTO memberships and is being supplemented by the PTO funds.

## **VII. New Business**

There was general discussion about small items classes may need (ie – batteries) being listed in the Dazzler and purchased by parents.

## **VIII. Announcements**

**A.** PTO Office Hours Changing – Heath has been available Tuesdays and Thursdays and no one took advantage, so he is changing PTO office hours to Wednesday mornings during drop-off.

**B.** Uniforms, sweaters, jackets available – there is still inventory available that is compliant with newly enforced dress code for outer wear.

## **IX. Adjournment**

Heath adjourned the meeting at 6:57 PM.

Recording Secretary, Jenny Huffman

