



**DSA PTO Executive Board
GENERAL MEETING
November 13, 2018, 6:00PM
Desert Sun Academy
Library**

DRAFT MEETING MINUTES

BOARD MEMBERS PRESENT

Heath Shaffer, Co-President
Ashley Hutson, Vice President
Angie Blum, Treasurer
Jenny Huffman, Secretary

PARENTS IN ATTENDANCE

**10 Signed in – Sign in Sheet
on File**

I. Call to Order

Co-President Heath Shaffer called the meeting to order at 6:00 PM

II. Approval of Minutes

Heath asked everyone to review minutes attached and then gave a brief overview. Treasurer Angie Blum motioned to approve, Secretary Jenny Huffman seconded the motion, all in favor.

III. Officer's Reports

A. Chair's Report

Apex event raised \$25K, of which DSA keeps \$15K, so was a success. APEX staff was amazing and put forth a ton of effort. There were problems trying to black out windows in the cafeteria. Also, feedback was that younger kids tend to prefer the run while the older kids liked the dance moves, so next year we may consider a hybrid event. It was brought up that the PE coach offered to run next years' event so that DSA can keep 100% of the profit. That would, however, require many volunteers, equipment, prizes, etc, but is something to consider for next year.

B. President's Report

Jolie was absent from meeting, but Angie updated that the event is a month out with not much progress to report.

C. Vice President's Report

Ashley reported that CPK dine for dollars is tomorrow evening. There will be a Chick-fil-A event coming soon and she is also looking into a SkyZone event.

D. Treasurer's Report

Angie Blum passed out a financial sheet and reported the beginning balance for October as \$13,642.78 and ending balance as \$14,040.52. She said the PTO is selling lots of used uniforms and that PTO memberships funds continue to be received. Angie has updated the membership data by classroom, so will send that out. She mentioned that she would like to form a financial review committee consisting of 2-3 non-PTO members. She also stated a tax extension was filed by the CPA for PTO's taxes. Angie mentioned she would like to change banks to Wells Fargo since BMO Harris does not allow read-only access. To have access to the current account, you need to have signatory access, but Treasurer should not have signatory access.

IV. Committee Reports

Nothing to report.

V. Old Business

Heath has 2, possibly 3 parents interested in being on the Class Parent Committee. He would still like more. Any interest? Heath would like to set up the first meeting before winter break. He mentioned there aren't many parents

volunteering on committees to plan events and he cannot see a clear path of volunteer leadership. He would like any suggestions or ideas parents have.

VI. New Business

A suggestion was made that maybe a parent coordinator could compile a list of all Donors Choose items that need funded at our school so we can watch and track. Also, we'd like to create a sign-up genius for committees and have Mr. Bagwell send out in Dazzler and via email.

VII. Announcements

The Turkey Trot is coming up on November 20th.

VIII. Adjournment

Heath adjourned the meeting at 6:57 PM.

Recording Secretary, Jenny Huffman

